

BUILDING A BETTER TEAM

One Day workshop

Team Management Profiles & Online Assessment

CONTEXT

Assigning the wrong person to a task, ignoring important tasks or failing to resolve conflict can have costly consequences. The Team Management Profile is a personalised report, which gives individuals insights into the way they prefer to work and their preferred role within a team.

This in-house workshop is designed for work groups or teams and provides participants with an opportunity to receive individual feedback that assesses their work role within the context of the team and provides feedback to improve working relationships.

OBJECTIVES

The objective of this workshop is to provide a practical model for effective teamwork and gives an overview of how balanced the team is. It highlights the importance of understanding and managing diversity and provides a complete approach to building and maintaining balanced, high-energy teams.

OUTLINE

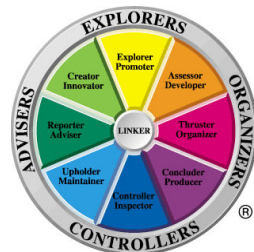
The course will focus on:

- Team Management Process & Concepts
- Individual Team Management Profiles & Personal Discovery
- Working in Teams and Understanding Differences
- Balanced Team Assessment
- High Energy Teams

Interactive Component

Complete an online assessment before attending the workshop and receive:

- 1) A personalised *Team Management Profile*, which highlights major and related areas of work preference that includes:



- Decision Making
- Leadership Strengths
- Interpersonal Skills
- Team Building
- Management Style and

- 2) A *Personal Discovery Workbook* to be used in conjunction with your TMP to help you understand the way you like to approach work.

THE PRESENTER

Barbara Miller is an organisational psychologist, personal and professional coach and trainer with a diverse working background in management and marketing. She is a member of Australian Psychological Society and principal of a training and development consultancy based in Canberra. She specialises in positive psychology and coaching individuals and groups in the art of emotional and social intelligence.

Barbara is an accredited Team Management Systems provider.

Workshop fee included an online psychometric assessment (includes profiles, analysis and processing plus Personal Discovery Workbook).

TESTIMONIALS

TEAM ONE

“The presenter was excellent and knows her stuff. All of the information was useful.”

“The most useful parts of the course were; understanding each other’s profiles and strategies to improve to be a better team.”

“The course was excellent. The most useful parts were personal analysis and the Do’s and Don’ts of dealing with other “roles”.

“The most useful parts of the course were the profiles of self and others, discussing strengths and weaknesses of different types. I enjoyed the day.”

“More than happy with the outcome and thanks very much.”

Academic Director, University of Canberra College
(Assessor Developer)

TEAM TWO

“The facilitator was excellent. The best thing about this course was some of the content of my profile.”

(Explorer Promoter)

“The best thing about the course was the “Team Management Profiles” to take away and read in depth. The handouts were good and there was a variety of activities”.

(Assessor Developer)

“Individual profiles were comprehensive, handouts good I enjoyed learning about my profile and preferred ways of working.”

(Thruster Organiser)

“The best thing about the course was the profiles and how they relate to the team.”

Chief Executive Officer, AGPN, (Assessor Developer)

SCHEDULE

9:00am	Welcome ICE BREAKER
9.30am	TEAM MANAGEMENT PROCESS & CONCEPTS <ul style="list-style-type: none"> • Types of Work Wheel • 4 Work Preference Measures • Team Management Wheel
11.00am	Morning Tea
11.20am	INDIVIDUAL TEAM MANAGEMENT PROFILES <ul style="list-style-type: none"> • <i>Personal Discovery</i> Workbook • Feedback & Discussion • Games People Play Exercises
1.00 pm	Lunch
2.00 pm	WORKING IN TEAMS <ul style="list-style-type: none"> • Understanding Differences • Balanced Team Assessment • Strategic Pacing Model
3.00 pm	Afternoon Tea
3.20 pm	HIGH ENERGY TEAMS <ul style="list-style-type: none"> • High-performing Team Assessment • Linking Skills • Application
4.30pm	ACTION PLANS & NEXT STEPS
	EVALUATION
5.00pm	CLOSE

Enrolment Form – Building a Better Team

Send this form to Acorn: Fax (02) 6217 7001 or e-mail to courses@acorntraining.com.au

Venue: Acorn Training Centre: 74 Townshend St Phillip

Course date:

Time: 9.00 a.m. to 4.45 p.m.

Person 1	_____	e-mail _____	date _____
Person 2	_____	e-mail _____	date _____
Person 3	_____	e-mail _____	date _____
Person 4	_____	e-mail _____	date _____
Person 5	_____	e-mail _____	date _____
Person 6	_____	e-mail _____	date _____

Organisation _____ Branch/Division _____

Address _____

Phone No _____ Fax No _____

Payment Details

Total price \$795 x _____ attendees = \$ _____ \$745 early bird price (early bird applies up to three weeks before the date of the workshop).

1. Credit Card (Amex, Diners, Visa, MasterCard)

Name _____ Card No _____

Expiry date _____

2. Invoice

Signed off by _____ Name _____

Email invoice to: _____

Terms: Payment is due on or before the day of the course. Cancellation is accepted more than 7 days prior to the course date otherwise another person may be substituted. You have purchased a place on the date shown above; changing your booking to a later day incurs an administrative fee. We suggest you send a substitute if you can't come at the last minute.