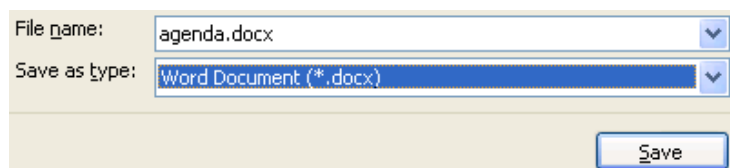


New file name extensions and Office XML Formats

The MS Office 2007 system introduces a new file format that is based on XML. It is called Microsoft Office Open XML Formats and applies to MS Word 2007, MS Excel 2007, and MS PowerPoint 2007.

What are the new file name extensions?

By default, documents, worksheets, and presentations that you create in MS Office 2007 are saved in XML format with new file name extensions that add an "x" or an "m" to the file name extensions that you are already familiar with (e.g. doc, xls, etc). The "x" signifies an XML file that has no macros, and the "m" signifies an XML file that does contain macros. For example, when you save a document in Word, the file now uses the ".docx" file name extension by default, rather than the ".doc" file name extension.



The table below lists the new default file extensions.

MS Office Application	File Type	Extension
Word 2007	Document	docx
	Macro-enabled document	docm
	Document template	dotx
	Macro-enabled template	dotm
Excel 2007	Workbook	xlsx
	Macro-enabled workbook	xlsm
	Workbook template	xltx
	Macro-enabled template	xltm
PowerPoint 2007	Presentation	pptx
	Macro-enabled presentation	pptm
	Presentation template	potx
	Macro-enabled template	potm

Opening existing files in MS Office 2007

You can open and work on a file that was created in an earlier version of Office, and then save it in its original format (Compatibility Mode). Because you might be working on a document with someone who uses an earlier version of Office, you don't want to introduce any features supported only by MS Office2007.

MS Office 2007 uses a compatibility checker that checks to make sure that you have not introduced a feature that an earlier version of Office does not support. When you save the file, the compatibility checker reports those features to you and then allows you to remove them before continuing with the save.

You can open and edit a MS Office 2007 file in an earlier version of Word, Excel, or PowerPoint by using file converters. Microsoft have "**File Converters**" available to download for people needing to convert new Office 2007 files back to previous file types.