

# GOVERNANCE IN THE PUBLIC SECTOR

## One Day Workshop for Leaders

### HOW TO UNDERSTAND, MANAGE AND DEVELOP AN EFFECTIVE GOVERNANCE FRAMEWORK

*Governance concepts and systems for individuals, teams and workplaces.*

*Free phone consultation for each participant after the workshop*

#### Objectives

The Australian Public Sector accounts for almost a quarter of all economic activity in Australia. It is imperative that this activity, which is often complex and directed at parts of the economy where free markets would provide unacceptable outcomes, be well governed to meet and exceed society's rightful expectations.

This workshop will help leaders to understand contemporary governance requirements and appreciate the differences between agency, corporate and political governance. The workshop is delivered in an interactive participant driven format to allow customisation to meet the participants' needs. At the end of the workshop participants will be confident that they can define and deliver appropriate and effective governance strategies for their organisations.

#### Overview

The workshop will define and refine concepts of governance using many examples of real governance innovations within the public sector that are meeting objectives.

Over the course of one day, the workshop reveals:

- What does governance mean for the public sector
- The difference between political, agency and corporate governance
- Defining the governance objectives of participants' organisations
- The link between governance, compliance and culture
- How to define, identify and manage conflicts of interest
- How to establish appropriate structures for good governance
- When to use committees, teams or hierarchies
- Governance stakeholders and their expectations
- Governance and the APS Values

Case studies will enable participants to develop skills that can be readily applied in the workplace. Small group discussions and the plenary forum will allow participants to debate and defend their governance ideals and, in the process, develop their own ethical foundation for developing good governance in uncertain circumstances and rapidly changing environments.

## Presenter

Julie Garland McLellan is the author of *All Above Board; Great Governance for the Government Sector*, Australia's best selling practical guide for government sector boards. She is a Fellow of the Australian Institute of Company Directors. She has a diploma and an advanced diploma in Company Directorship, a post graduate diploma in Finance and an MBA from a leading European business school.

Julie is a frequent presenter of governance education and is regularly quoted and published in leading industry journals. Her newsletter *The Director's Dilemma* is read worldwide and she consults extensively to boards and individuals on governance and directorship.

## Workshop Schedule

<b>9:00am</b>	<b>Welcome / Opening activities</b>	H A V I N G
<b>9.15am</b>	Australia's need for good governance Defining governance Understanding appropriate governance in context	
<b>10:45am</b>	<b>Morning tea</b>	F U N
<b>11.00am</b>	Culture and the link to governance The APS values Building a culture of compliance Appropriate structures for governance	
<b>12.30pm</b>	<b>Lunch</b>	W H I L E
<b>1.15pm</b>	Identifying and managing conflicts of interest Governance of procurement and contracts	
<b>2.45pm</b>	<b>Afternoon Tea</b>	D I S C O V E R I N G
<b>3.00pm</b>	Governance standards and frameworks Linking governance and risk management	
<b>4.30pm</b>	Summary Key learnings gained How to use what we've learned	
<b>4.45/5.00pm</b>	<b>Feedback/Close</b>	

**This workshop may be customised for in-house delivery for workplace teams seeking greater clarity of their governance obligations and roles.  
Governance reviews and performance assessments are also available.**

## Testimonials

"Julie was recommended to me by a well respected professional board member who knows the industry well. Having completed the search, when our Chairman Alan Cameron asked for a Board review, Julie was included on the list and won in a competitive process.

We have a high calibre Board with a wide range of expertise and governance experience, so it's an important exercise to conduct we call an 'annual health check'. I think her work added enormous value... She had a clear understanding of public sector governance, and was able to separate the role of a Board from a Government Committee managing a project. This included understanding how to manage government when they occasionally may not understand that difference."

*Angus Dawson CEO, Growth Centres Commission*

"We asked Julie if she would facilitate a one day strategic workshop for the business involving some of our board members and all of our senior management. She's very good - we've been through some strategic planning processes in the last 18 months, so we needed to touch on those, update this agenda based on recent thinking, and develop some action plans on moving forward.

It was a well structured day. Her style is very comfortable, she's easy to listen to, is efficient in her delivery, polite - just a very good presenter. During these sessions, it's important to get the right balance between talking and listening. Julie was good at extracting important information from the group. There was sometimes heated discussion and debate that happened because of Julie's management of the day and each participant.

We wouldn't have been able to get the outcomes we wanted without her. The session gave the whole group tremendous clarity, we developed action plans, established accountability, and each senior manager had a thorough understanding of the roles each needed to play to achieve the company's goals over the next 18 months."

*Jannine Jackson General Manager, Sir David Martin Foundation  
Jannine is a Non-Executive Director of an Australian NGO*

"Julie presented towards the end of a very long Board meeting. I have to say her presentation was fabulous. It provided a good insight into our role as Directors that at the time made us sit up and take notice. As Directors, she told us what we should know, and while we all knew about governance at a surface level, she added an extra depth of understanding. After her session, the tone of the meeting changed, and as Directors it assisted our thinking and questioning. Her advice and information changed our focus from what we thought we should be focusing on to the issues that we realised we had to focus on. "

"The presentation helped me personally in terms of my own role as a Director. She made me more aware of what I should be doing as a Director and what I need to be taking responsibility for in that role. I'm now doing a lot more reading on issues related to my Board role and being far more proactive in finding out information I should be aware of. " She was entertaining and very engaging. We asked her a lot of questions and she used a number of case studies to make her advice more digestible. Julie is a highly credible authority on governance. You see that not just in her CV, but as presentation went on how she answered the questions we had, some of which were from left field! The examples she used of good governance and poor governance were highly relevant to our own governance situation. "

*Richard Brownie, Managing Director, Steric Trading Pty Ltd*

## Enrolment Form – Governance in the Public Sector

Send this form to Acorn: Fax (02) 6217 7001 or e-mail to [courses@acorntraining.com.au](mailto:courses@acorntraining.com.au)

**Venue:** Acorn Training Centre: 74 Townshend St Phillip  
**Course date:** April 2  
**Time:** 9.00 a.m. to 4.45 p.m.

Person 1	_____	e-mail	_____	date	_____
Person 2	_____	e-mail	_____	date	_____
Person 3	_____	e-mail	_____	date	_____
Person 4	_____	e-mail	_____	date	_____
Person 5	_____	e-mail	_____	date	_____
Person 6	_____	e-mail	_____	date	_____

Organisation \_\_\_\_\_ Branch/Division \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_

Phone No \_\_\_\_\_ Fax No \_\_\_\_\_

### Payment Details

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Total price \$995 x \_\_\_\_\_ attendees = \$ \_\_\_\_\_

Bring a second person for \$795.

1. Credit Card (Amex, Diners, Visa, MasterCard)

Name \_\_\_\_\_ Card No \_\_\_\_\_

Expiry date \_\_\_\_\_

2. Invoice

Signed off by \_\_\_\_\_ Name \_\_\_\_\_

Email invoice to:  
 \_\_\_\_\_

**Terms:** Payment is due on or before the day of the course. Cancellation is accepted more than seven days prior to the course date otherwise another person may be substituted. You have purchased a place on the date shown above; changing your booking to a later day incurs an administrative fee. We suggest you send a substitute if you can't come at the last minute.